

INTENTION TO CLAIM COUNCIL TAX BENEFIT

I.....(print name) of

.....

.....(print address) confirm that I wish to claim Council Tax Benefit.

I confirm that I have/have not (delete as appropriate) had any changes in circumstances since I last completed an application form for Housing Benefit that I have not informed you of.

Any other changes in circumstances that I have had since I last informed you are listed below:

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Please note that if you have listed any changes above you must supply up to date proof of what has changed and give the date the change took place. For example if a private pension has increased supply a current advice slip showing the new amount payable.

Signed:-

Print name:-

Date:-

Please return the completed declaration to: Benefits Section, Town Hall, Castle Circus, Torquay, TQ1 3DS, within one month of the date it was issued.

schools and services for children and young people • social care and housing • recycling, waste disposal and clean streets • community safety • roads and transportation • town planning • tourism, harbours and economic regeneration • consumer protection and licensing • leisure, museums, libraries and arts

If you require this in a different format or language, please contact me.